POLICY COMMITTEE MEETING

OCTOBER 11, 1991 MANTEO, N.C.

Co-chairman William Cobey called the meeting to order at 7:25 p.m. Attendees List (Attachment A). Cobey acknowledged the attendance of Rich Pepino, newly appointed member of the Technical Committee (TC).

Cobey opened the agenda for public comment. No public comment was made.

Cobey introduced Karen Siderelis, who presented a video about the potential benefits to local governments of long term planning using the Geographic Information System (GIS) as it relates to protection of natural resources of the APES area.

CGIA VIDEO - KAREN SIDERELIS

Siderelis updated the committee on the activities CGIA has been involved with and how data and the GIS system are being accessed by the users. Siderelis noted some gaps in the data base in terms of Virginia data. A number of data layers such as detailed soils and property are being added. She said CGIA is working with a new product, a user interface called ArcView, which will be available at the Annual Meeting. Recently they developed remote dial access as Robbie Blinkoff, with the Citizens' Monitoring Program, demonstrated at the Researcher's Review Workshop. Other CGIA activities included: (1) attendance at a National Data Management meeting of NEPs held in New Orleans; (2) A workshop on GIS use for planning in coastal counties; (3) production of a video in planning the future with GIS; (4) attendance at a VA/NC bi-state meeting regarding GIS; (5) Signing a Memorandum of Agreement with the Department of Transportation to add environmental and cultural resource information to the system.

Costlow further briefed the Committee on the GIS video which represents ways the database can be used not only as a framework for day to day planning but also for a variety of other things.

The GIS video was shown to the Policy Committee(PC) for their feedback. Dr. Costlow suggested soliciting feedback as the video is shown at the Annual Meeting.

COMMITTEE MEMBERSHIP

Cobey suggested asking Secretary Haskell of Virginia to join or designate a representative to be on the PC. Bill Queen moved to invite Secretary Haskell or a designee to become a member of the PC. Don Bryan seconded the motion and suggested that a statement should be incorporated in the letter of invitation stating that the person selected be the one who attends the meetings and not a representative. The motion was unanimously approved.

Cobey informed the PC of two vacancies on the Pamlico Citizens Advisory Committee (PCAC) due to the death of Dr. Rodman and the resignation of Former Senator Bill Barker. Tom Quay recommended Sybil Basnight (Friends of Roanoke Island) to replace Bill Barker and Dick Brame (NC Atlantic Coastal Conservation Alliance) to replace Dr. Rodman.

Brewster Brown moved to add Sybil Basnight and Dick Brame to the PCAC. Mike Gantt seconded the motion. The motion was unanimously approved.

POTENTIAL NEW PROJECTS - RANDALL WAITE

Waite informed the committee of two new potential projects proposed by Dr. Burkholder. (1) Toxic dinoflagellate (2) Nitrate Toxicity to Sea grass

Don Bryan moved that the PC authorize the support of Burkholder's research, subject to the acceptance by the TC and TRS reviews. Brewster Brown seconded the motion. The motion was unanimously approved.

Bill Hogarth said DMF could have a person in the field with Burkholder to help collect data and DMF can help negotiate the contracts. Hogarth said DMF would be glad to work with Waite on this.

Bo Crum suggested having Burkholder give a presentation on her proposals at the next TC meeting, November 6, 1991, so the TC can make a decision.

Steel informed the PC that Bob Holman is proposing a \$3,372 increase to his Land Use contract to cover another one half month's salary and three minor revisions to his contract; (1) reducing the emphasis on point and nonpoint source loadings (2) focusing instead on the three high growth areas and (3) limiting his projections using the years 2000 and 2010 population and land use projections.

Mike Gantt moved to increase funding to Bob Holman by \$3,372 and also to extend the contract. Don Bryan seconded the motion. The motion to extend Holman's contract with the revisions, and increase funding by \$3,372 was unanimously approved.

SUMMIT

During discussion of the Summit, It was noted that the PC and CACs did not want to go forward with the Summit suggested in the Jones letter. Three functions to begin planning instead were suggested:

(1) In order to get real decision makers involved in the process before it is finished and decide how they are going to put this into action, Bryan suggested having a group of elected officials called together to look at the plan and give input before the big meeting and before the PC signs off on it, particularly with the implementation segment. Waite said there are a series of workshops planned by Coastal Federation to get the range of options before a particular group such as the farming community. Government officials could easily be another one of those workshops. Costlow reminded the PC not to neglect the legislators.

(2) Gantt noted the importance of a VA/NC agreement for implementation.



(3) The CACs want to have a final meeting, that would present the management plan and carry it into implementation. There was mention of current funding for Neil Armingeon, NCCF, to plan that final meeting following PC approval of the CCMP.

CCMP OUTLINE (Attachment B) - WAITE

Waite reviewed the CCMP outline included in the package noting revisions made to reflect Carter's & Cross's suggestions. It was suggested to change New Legislation to Governmental Actions to cover all levels of government. Waite said he would amend that to be New Governmental Actions describing the new legislation, regulations, etc. Bo Crum said that EPA endorses this outline as it is. **Bill Queen moved to continue drafting the CCMP according to this outline. Don Bryan seconded the motion. The motion was unanimously approved.**

Waite discussed the CCMP Development Matrix (see Attachment C). Waite said as the issue papers are finished and the PC decides which actions they want, then those issue papers will be folded into the management plan. Waite said there should be sufficient time to include the workshops NCCF will be conducting, several full committee reviews, two rounds of public meetings, and final revisions by November of 1992.

(3) Waite discussed the lists of workgroups put together to develop the issue papers (see Attachment D). Waite said the intent of the issue papers is to develop our options for management strategies. These will serve as the foundation for the CCMP. Waite said that we will have a staff member to facilitate each of the workgroup meetings.

The PC discussed ways to communicate the outcome of each workgroup meeting. It was decided to include an introductory paragraph summarizing each meeting in the issue papers. The paragraph will include any topics discussed that were dropped and reasons for dropping them.

Waite discussed the Committee responsibilities (see attachment E). During discussion of committee responsibilities, Col. Tulloch suggested making two additions: (1) staff and their function; (2) Other committees such as Financial Planning Committee and their functions. Gantt distributed a 1987 resolution which described the CAC roles. The PC suggested Waite include the resolution in the responsibilities outline.

CONSIDERATION OF THE MINUTES - COBEY - POSTPONED

OLD BUSINESS - MIKE GANTT

Gantt proposed a resolution to form and convene a Wetlands subcommittee to revise and update the Wetlands Section of the Critical Areas Chapter of the Status and Trends Report.

Gantt read the resolution

Since the Status and Trends contains outdated wetlands information and since we need to have current and accurate information on which to base analyses and management recommendations in the CCMP, I propose to form and immediately convene a wetlands subcommittee with the charge to provide and update the Wetlands section of the Critical Areas Chapter of the Status and Trends Report.

Waite was directed to convene the workgroup with the charge of the resolution to look at updating the STR. Composition of the subcommittee was discussed. It was decided that it should be a different group rather than the existing original workgroup. Waite was charged with forming the workgroup.

Brown seconded the resolution. The resolution was adopted.

Bryan suggested moving Public Comment to the middle of the agenda in the future.

The meeting was adjourned at 10:35 p.m.

10/11/19/

Attendees List Policy Committee Manteo, NC

ATTACHMENT A

Name Ten Quay Mike Wicken Karen Sideralia CHAISTOS SIDERELIS Jon Glass Zsolt Nagy JOHN (ARLOCK RICH PEPINO ERNIE CARL LARRY SAUNDERS Journe Call Jone Diordono TED BISTERFELD Bill Aogant MIKE ORBACK pel arainaton

Affiliation PCPC

USFWS - RALEIGH CGIA NCSU-Forestry The Virginian-Pilot cgia HRPDC EPA - PHILA TECH COMMETTER - APLS Tech Comm. Corps of Engr atizen EPA, REGION 4 ATLANTA NC DME ECy/msc ACC A-

10/11/11

Attendance List Policy Committee Manteo, Ne

ATTACHMENT A

Vame Maron Dornell Kristin Rowles DON BRYAN John D. Costlow Brewster W. Bron-William H. Jacan Vike Gantt JENNIFER STEEL Dan Diordano RANDAIL G. WAITE Bill Coby Bo Crum Bill Hogath Bill lole mite Orbach Beth Sumo

HFFiliation. APES APES, CORPS OF EVETUER APES PC AFRS PC APES, ACAC, PC APES PC FWS APES APES Staff APES APES PC APES TC NMF USFYWS ECU CAN

CCMP DRAFT OUTLINE October 10, 1991

EXECUTIVE SUMMARY

- Summarize findings and action plans in a format suitable for the general public

INTRODUCTION

- Describe Management Conference purpose and review the Study goal and timeline from the Five Year Work Plan and the Designation Agreement
- List participants (PC, TC, and CACs)
- Describe purpose of the CCMP document
- Discuss Clean Water Act Section 320 and seven purposes of a management conference
- Describe approach to characterization work and summarize types of information obtained

STATUS AND TRENDS SUMMARY

- Include full Executive Summary from the Status and Trends Report

TARGET ENVIRONMENTAL GOALS AND OBJECTIVES

- Define and describe approach to Target Environmental Goals
- Include full listing of Goals and Objectives

ACTION PLANS:

- Discuss criteria for setting priorities and selecting options
- Develop the following action plans:

IMPLEMENTATION MANAGEMENT

- Describe strategy for overall CCMP implementation
- Overview administrative commitments pursuant to the CCMP
- Discuss coordination between responsible parties

WATER QUALITY PLAN

- Include nonpoint source and point source control strategies, water quality standards based controls, compliance, and enforcement
- Include aspects of physical, chemical, and biological water quality covering nutrient enrichment, toxicants, dissolved oxygen depletion, bacterial contamination, and biological integrity
- List strategies by river basin or by regions listed below, where possible:

Marine Lagoonal Areas (White Oak River/Core Sound/Bogue Sound)

Pamlico Sound and Tributaries

Albemarle Sound and Tributaries

Currituck Sound, Back Bay, and Tributaries

CRITICAL HABITAT PROTECTION PLAN

- Include strategies to protect identified critical habitats including fisheries habitat (spawning, nursery, and shellfish), submerged aquatic vegetation, wetlands, essential habitat for threatened or endangered species, and unique habitats (barrier islands)
- List strategies by river basin or by regions listed above, where possible

FISHERIES MANAGEMENT PLAN

- Include strategies to manage and protect fish and shellfish resources covering productivity and disease
- List strategies by river basin or by regions listed above, where possible

HUMAN ENVIRONMENT PLAN

- Include strategies to manage the impacts of population growth and to enhance cultural integrity of the region

Include the following sections under each of the four previous action plans:

STATEMENT OF PROBLEM

STATUS and TRENDS

- summarize appropriate information in the Status and Trends Report including the sources of the problem

GOALS AND OBJECTIVES

- list and explain the relevent goals and objectives

CURRENT PROGRAMS EVALUATION

 describe and evaluate current management programs (state, federal, and local) including: Responsible agency or office Scope of authority Available resources to do the job Gaps in authority Effectiveness

RECOMMENDED ACTIONS AND STRATEGIES

- recommend improvements to current programs based on evaluations in previous section
- recommend improvements for coordination
- recommend improvements for enforcement
- recommend any new programs which may be necessary to improve the protection or management of the resource

- discuss agency/group responsibleresource

- discuss range of options considered

- set timeframes

(25)

NEW LEGISLATION

- describe any new legislation that may be necessary to implement the improved and new programs

ADDITIONAL INFORMATION NEEDS

- list unfinished research and information requirements

ESTIMATED COSTS

- estimate the costs of implementing this action plan

EDUCATION AND PUBLIC INVOLVEMENT PLAN

- Summarize program elements during the 5-year study

- Describe long term plan

Describe techniques to be used

List targeted groups

List responsible parties and their elements

Estimate funding requirements

ENVIRONMENTAL MONITORING AND EVALUATION PLAN

- Describe objectives and basis

Track environmental responses

Redirect corrective actions

Support management and research

- Describe monitoring elements addressing each priority problem Describe the responsible organization Discuss reporting

- Estimate Costs
- Describe citizens' monitoring program

RESEARCH PLAN

- Summarize research and information needs from Action Plans

FINANCIAL PLAN

- Describe purpose and requirement
- Describe Financial Planning Committee and support services
- Assess existing sources, alternative revenue sources, and recommend funding strategy for each action category

SUMMARY OF FEDERAL PROGRAM CONSISTENCY REPORT

- Describe purpose and requirement
- Make inventory of Federal development and financial assistance programs
- List target programs
- Discuss areas of potential inconsistency
- Describe recommended plan to ensure consistency of future actions

ATTACHMENT C

DRAFT

Month	Date	WQ and Fish	CAs/Hum Env	CCMP
October	14-18			
November	21-25 28-01 4-8 11-15 18-22	ptc s s		
December	25-29 02-06 09-13 16-20 23-27 30-03	S PTC PTC E S	ptc s s s	
January	06-10 13-17 20-24 27-31	S P P (PC) S	PTC PTC PTC S	
February	03-07 10-14 17-21 24-28	G NCCF NCCF S	S PC PC (PC) G	
March	02-06 09-13 16-20 23-27	PTC PTC PTC (PC)	NCCF NCCF S PTC	
April	30-03 06-10 13-17 20-24 27-01		PTC (PC)	ຣ ຣ ຍ
May	04-08 11~15 18-22 25-29			PTC PTC PTC PC (PC)
June	01-05 08-12 15-19 22-26 29-03			s S G G
July	06-10 13-17 20-24 27-31			G S S
August	03-07 10-14 17-21 24-28			PTC PTC PTC PC (PC)
September	31-04 07-11 14-18 21-25 28-02			ន ន G G
October	05-09 12-16 19-23	1.0	288	G S S

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November 26-30 02-06 09-13 16-20

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23-27 30-04 DRAFT

S PTC PTC PTC PTC PTC (PC)



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Mos	Date	WQ and Fisheries	Crit Area/Hum Env	CCMP Development
Oct	14-18			
	21-25 28-01	Workgroups meet		
Nov	4-8	staff writes		
	11-15	staff writes		
	18-22 25-29	staff writes staff writes		
Dec	02-06	PTC review	Workgroups meet	
	09-13 16-20	PTC review PTC review	staff writes staff writes	
	23-27	staff revises	staff writes	
	30-03	staff revises	staff writes	
Jan	06-10 13-17	staff revises	PTC review PTC review	
	20-24	PC review PC review (PC)	PTC review	
	27-31	staff revises	staff revises	
Feb	03-07	public workshops NCCF summarizes	staff revises PC review	
	10-14 17-21	NCCF summarizes	PC review (PC)	
	24-28	staff revises	public workshops	
Mar	02-06 09-13	PTC review PTC review	NCCF summarizes NCCF summarizes	
	16-20	PTC review (PC)	staff revises	
	23-27		PTC review	
7	30-03 06-10		PTC review PTC review (PC)	
Abr	13-17		FIC LEVIEW (FC)	staff writes
	20-24			staff writes
Mav	27-01 04-08			staff writes PTC review
may	11-15			PTC review
	18-22			PTC review
Jun	25-29 01-05			PC review (PC) staff revises
0 411	08-12			staff revises
	15-19			public review
	22-26 29-03			public review public review
Jul	06-10			public meetings
	13-17 20-24			staff revises staff revises
	27-31			staff revises
Aug	03-07			PTC review
	10-14 17-21			PTC review PTC review
	24-28			PC review (PC)
	31-04			staff revises
Sep	07-11 14-18			staff revises public review
	21-25			public review
	28-02			public review
Oct	05-09 12-16	1		public meetings staff revises
	12-16		090	staff revises
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26-30 Nov 02-06 09-13 16-20 23-27 30-04 **6**22

staff revises PTC review PTC review PTC review PTC review PC review (PC)



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GOALS AND OBJECTIVES

Date	Event	Parties
10/09/91- 10/30/91	All-committee review of G&O document	PTC
10/29/91	CACs discuss G&O document	С
11/06/91	Technical Committee meeting	Т
11/09/91- 11/13/91	revise G&O document	Б
11/13/91- 12/03/91	Policy Committee reviews G&O document	Ρ
12/04/91	Policy Committee votes on the final G&O document	(PC)

Notes:

Ρ	Ξ	Policy Committee
(PC)	Ξ	Policy Committee meeting
\mathbf{T}	Ξ	Technical Committee
С	Ξ	Citizens' Advisory Committees
G	Ξ	General Public
PTC	Ξ	All committee members
ptc	Ξ	specialized committees or workgroups
NCCF	Ξ	NC Coastal Federation
S	-	A/P Study staff

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W.Q. - PHYSICAL ASPECTS (D.O., SEDIMENT TURBIDITY, SALINITY)

Jim Cummings Jerad Bales	DSW USGS
Judd Kenworthy	NMFS
Mike Wicker	FWS
Yates Barber	ACAC
Tom Burns	ACAC
Paul Lilly	ACAC
Luther Daniels	PCAC
Sharon Gibbs	PCAC
Scott Tulloch	PC
Larry Saunders	TC
Jim Turner	TC

W.Q. - CHEMICAL ASPECTS (TOXICANTS, NUTRIENTS)

Dianne Reid	DEM	
Hans Paerl	UNC	
Don Stanley	ECU	
Stan Riggs	ECU	
Greg Thorpe	DEM	
Larry Ausley	DEM	
Joanne Burkholder	NCSU	
Randy Dodd	RTI	
Pat Cunningham	RTI	
Webb Fuller	ACAC	
Thomas Holland	ACAC	
Alfred Howard	ACAC	
Rann Carpenter	PCAC	
Derb Carter	PCAC,	PC
John Van Duyn	PCAC	
Tom Ellis	TC	
David Sides	TC	
George Everett	TC	



W.Q. - BIOLOGICAL ASPECTS (BACT., BIO. INTEGRITY)

Larry Eaton Dave Penrose Bill Kirby-Smith Patty Fowler Earl Rountree John Stallings Joe Wright Vince Bellis Bill Jackson Wayland Sermons Bill Queen B.J. Copeland DEM DEM Duke Shellfish Sanitation ACAC ACAC, TC ACAC PCAC PCAC PCAC PC TC

C.A. - SAV & OTHER FISH HABITAT (NURS., SPAWN., SHELL)

Randy Ferguson	NMFS
Judd Kenworthy	NMFS
Joanne Burkholder	NCSU
Wilson Laney	FWS
Fred Harris	WRC
Bill Piland	ACAC
Phillip Hinton	ACAC
A.B. Whitley	ACAC
Beth Burns	PCAC
Tim Hodge	PCAC
Eddie Smith	PCAC
Bud Cross	PC
Mitchell Norman	TC
Cecil Settle	TC

C.A. - WETLANDS

Stan Adams	DFR
Ron Ferrell	DEM
Jim Wuenscher	DCM
Iredell Hassell	ACAC
Joe Stutts	ACAC
David Watson	ACAC
John Greene	PCAC
Roger Lyons	PCAC
Dan Windley	PCAC
Mike Gantt	PC
Bo Crum	\mathbf{TC}
Ernie Carl	TC



C.A. ESSENTIAL & UNIQUE HABITAT (B.I. THREATENED/END. SPP.)

Alan Weakley Patty Valentine Randy Wilson Evan Brunson Jeff Smith Brewster Brown Carolyn Hess Clyde Hughes Ralph Buxton Tom Quay Fred White Richard Hamilton Natural Heritage FWS WRC DCM PCAC ACAC, PC ACAC ACAC PCAC PCAC TC TC

FISHERIES PRODUCTIVITY

Mike Marshall Jess Hawkins Bill Cole Dick Brame Jerry Schill Murray Nixon Terry Pratt Frank Sommerkamp Dan Ashe Bill Hogarth DMF DMF TC NC ACCA PCAC ACAC ACAC PCAC PC TC

FISHERIES DISEASES (UM, CRAB, OYSTER)

Ed Noga	NCSU
Jay Levine	NCSU
Dave Engel	NMFS
Polk Williams	ACAC
Lee Brothers	PCAC
Ann Carter	PCAC
Etles Henries	PCAC
Ernie Larkin	PCAC, TC
Ray Cunningham	PC
Don Hoss	TC



H.E. - POPULATION GROWTH

Dave Owens	UNC
Bill Holz	Developer
Bob Holman	WRRI
Tom Richter	E & CD
Melvin Daniels	ACAC
Don Flowers	ACAC
Joe Hollowell	ACAC
Bill Richardson	ACAC
Shelia Smith	ACAC
Dick Leach	PCAC
David O'neal	PCAC
John Costlow	PC
Roger Schecter	TC
Ann Brooks	TC
Dave Moreau	TC

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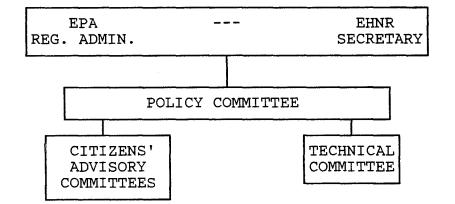
H.E. - CULTURAL INTEGRITY

Dave McNaught	PTRF
Sybil Basnight	FRI
John Spagnola	PCAC
John Bone	ACAC
Shelby Mansfield	ACAC
Phillip McMullan	ACAC
Jeanne Meiggs	ACAC
Grace Evans	PCAC
Todd Miller	PCAC
Don Bryan	PC
Bill Cobey	PC
Stephanie Sanzone	TC
Rich Pepino	TC
Mike Orbach	TC



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COMMITTEE RESPONSIBILITIES



General Roles

EPA/EHNR: Signatories of management conference Source agencies of official base funding

POLICY

COMMITTEE: Appointed to provide a structured forum to develop consensus. Rule on all policy and funding matters.

TECHNICAL COMMITTEE:

COMMITTEE: Manages day-today operations of management conference. Direct responsibility for all funded projects. Provides policy committee with technical evaluations of materials and proposals under consideration.

CITIZENS' ADVISORY COMMITTEES:

Serve as a conduit to the Policy Committee for public and commercial opinion. Also responsible for disseminating information about APES to the general public.

CCMP Roles

- EPA/EHNR:
- Ensure that the study remains on track and is consistent with the management conference agreement.

POLICY COMMITTEE:

Serve as leaders in the development process. Work towards developing consensus on issues and vote on final action plans and strategies.

TECHNICAL COMMITTEE:

Review and provide input on all issues, actions, and strategies for technical merit. Advise policy committee on actions and strategies.

CITIZENS' ADVISORY COMMITTEES:

Review and provide input on issues, actions, and strategies from a public or commercial perspective. Advise the policy committee on matters of public or commercial interest. Act as liaisons to the general public in order to build public support for implementation of the CCMP.



ATTACHMENT A

Affiliation Name APES Maron Downelly APES, Kristin Rowles SCOTT TULLOCH CORPS OF EUGENERIC DON BRYAN APES PC John W. Costlow AFRS PC APES, ACAC, PC Brewster W. Bron William H. Queen APES PC bike Gantt FWS JENNIFER STEEL APES pau Giordano APES Staff RANDALL G- WAITE APES Bill Coby Bo Crum APES PC APES TC Bill Hogath NMF USKYWS Bill lole mise Orbach ECU CAC Beth Sumo

Httendance List

Policy Committee Manteo, Ne

Attendees, List. ATTACHMENT A Policy Committee Manteo, NC t T Affiliation P<RC Name Tong QUay Mike Wicken USEWS - RALEIGH Karen Sideralia CGIA CHALLETOS SIDERELIS NCSU-Foresty The Virginian-Pilot Jon Glass Zsolt Nagy Cgia JOHN CARLOCK HRPDC RICH PEPINO EPA - PHILA ERNIE CARL TECH COMMETTLOS - APLOS LARRY SAUNDERS Tech Comm. Corps of Engr. Gome Clay atizen Jony Dividano Citijen EPA, REGION 4 ATLANTA TED BISTERFELD Bill Acgatt NC DME ECM/MSZ MIKE ORBACH pel aramojton ACC A-