

SUMMARY

ALBEMARLE CITIZENS' ADVISORY COMMITTEE MEETING
JUNE 9, 1987
EDENTON, NC

The meeting was called to order at 6:05 p.m. by Dr. Mike Orbach, Technical Committee, Albemarle-Pamlico Estuarine Study (APES) and NC Marine Science Council. Dr. Orbach welcomed committee members and others, and introduced persons present.

Dr. Doug Rader, APES Project Director, spoke on the impetus for the APES, the major thrusts of the program, the administrative structure of the program, and the current status of each element.

Mr. Ted Bisterfeld, US Environmental Protection Agency (EPA) Project Officer, welcomed the group on behalf of Mr. Jack Ravan, EPA Region IV Administrator. He then described the charge and duties of the CAC's as laid out by the Policy Committee for the study.

Dr. Rader then described administrative procedures established by the Policy Committee and suggested that specific CAC procedures be considered at the next meeting. The committee so directed. Of particular interest was the limited availability of travel funds, payable only upon unusual circumstances by recommendation of the Project Director and approval of the Policy Committee Co-chairmen. Discussion ensued about the relationship between the various administrative boards, and voting representation on the Technical or Policy Committee. Further consideration of this topic was requested at a later time.

Ms. Fran Flanigan, Chesapeake Bay Citizens' Program, spoke on public involvement in the National Estuaries Program and encouraged the committee to broad and diverse activity.

Dr. Dirk Frankenberg, University of North Carolina and APES Policy and Peer Review Committees, described the process of selection of technical proposals and the available public involvement strategies. He emphasized the administrative need to select among activities for which there were proposals in hand. A comprehensive public involvement plan could then be built around existing pieces.

After considerable discussion, the committee decided to vote on possible projects, with individuals selecting their preferred activities. The recommendation from this committee consisted of the identification of those activities with the most votes. (See attached list.)

The committee then decided to elect an interim chairman and vice-chairman to serve until committee members determined that permanent officers could be selected. After discussion, Dr. Mike Corcoran was elected chairman and Dr. Parker Chesson, Vice-chairman.

Dr. Corcoran assumed his chairmanship.


Dr. Rader, Dr. Frankenberg, and Dr. Orbach thanked the assembled members.

July 14 was selected as the date for the next meeting, to be held in Elizabeth City, NC. Agenda items were requested from the committee and are to include a discussion of the draft workplan, technical projects approved for funding, public involvement projects approved for funding, and recommended administrative procedures.

The meeting adjourned at approximately 9:30 p.m.



SUMMARY OF POSSIBLE PUBLIC AWARENESS/INVOLVEMENT ACTIVITIES

1. Prepare videotape/slide presentations on natural resources and their human uses, environmental issues and environmental management opportunities.
 2. Prepare audio-visual presentation on the geologic and hydrologic setting, the history of development in the region and the current agricultural perspective (land and water management practices, etc.).
 3. Prepare a slide/tape set for use with the North Carolina Agricultural Extension Service and provide in-service training for agricultural extension agents.
 4. Conduct surveys of public perceptions, knowledge and attitudes of natural resources and their management.
 5. Evaluate the nature and extent of real and perceived conflicts among user groups of the Albemarle-Pamlico system.
 6. Gather in one place all relevant scientific and management information on Albemarle and Pamlico Sounds.
 7. Design and publish a quarterly newsletter.
 8. Conduct workshops on natural resource issues for public school teachers.
 9. Develop bumper stickers/logos/t-shirts, slogans.
 10. Conduct estuarine management workshops with guidebooks on:
 - wetlands protection programs
 - Coastal Area Management Act
 - Sedimentation and Pollution Control Act
 - Water Quality Standards Program
 11. Conduct a two-day media tour of Albemarle-Pamlico Sounds.
 12. Compile a speakers bureau catalog.
 13. Establish a simple citizens monitoring network.
 14. Prepare public service announcements.
 15. Prepare a protocol for translating and distributing scientific results to policy makers.
 16. Conduct workshops on public health issues relevant to estuarine management.
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17. Prepare an "Albemarle-Pamlico Gallery" at the NC Aquarium on Roanoke Island, with touch tank, media shows, etc. (Ultimately, a traveling exhibit will be prepared.)
18. Prepare a "State of the Estuaries" booklet.
19. Sail a North Carolina traditional vessel up the Neuse River, with landings to disseminate Albemarle-Pamlico Estuarine Study materials.
20. Establish an estuarine extension program office in Greenville at East Carolina University.
21. Prepare popular characterizations of: blackwater streams; Currituck Sound/Back Bay and reprint Fish and Wildlife Service publication on Albemarle Sound.

RESULTS OF CAC VOTING ON PUBLIC INVOLVEMENT ACTIVITIES

# VOTES			TOPIC	ACTION BY PEER REVIEW & POLICY COMMITTEE
ALB.	PAM.	E		
9	12	21	Citizens Monitoring network	Funded Pamlico-Tar River Foundation
11	9	20	Media Tour	Funded NC Coastal Federation
12	7	19	Videotape/Slide Show	Funded Dept. of Natural Resources & Community Development Reserve
11	7	18	Public Service Announcements	Funded University of North Carolina
10	8	18	State of Estuaries Booklet	Funded University of North Carolina
11	3	14	Estuarine Management Workshops and Guidebooks	Funded NC Coastal Federation
2	10	12	Surveys of Public Attitudes/ Knowledge/Perception	---
8	2	10	Protocol for Policymakers	---

The CAC's also recommended that the program itself proceed to:

- 1) issue a quarterly newsletter,
- 2) gather relevant information (books, journal articles, data sets, etc.), and
- 3) compile a speakers' bureau.



DRAFT

~~PROCEDURES~~

CITIZENS' ADVISORY COMMITTEES

1. The charge from the Policy Committee to the Citizens' Advisory Committees (CAC's) shall provide the basis for action of the CAC's, namely:
 - A. To provide a mechanism for structured citizens' input, including providing recommendations, into the Albemarle-Pamlico Estuarine Study process from their respective regions; and
 - B. To assist in the dissemination of information relevant to or developed by the project in their respective regions.More specifically the CAC's shall:
 - A. Report at each meeting of the Technical Committee, through their respective Chairperson.
 - B. Review all documents and materials produced by the Albemarle-Pamlico Estuarine Study. They shall include the results of such review in the Chair's reports to the Technical Committee.
 - C. Take such initiatives as are necessary and appropriate, in conjunction with the other activities of Albemarle-Pamlico Estuarine Study, to ensure adequate citizen input from affected and interested constituencies in their regions.
2. Meetings shall occur at least twice annually in the region and shall be called by the Chairmen or by petition of a majority of duly appointed members. Meeting dates shall be set prior to adjournment of all meetings.
3. Chairmen and Vice-Chairmen shall be elected by majority vote of those members present, and shall serve for one year from date of election. Chairmen and Vice-Chairmen may be reelected without limit. Chairmen and Vice-Chairmen may designate any member of their committee as acting chair in their absence. Generally, the Vice-Chairmen will serve as chair in the Chairmen's absences.
4. The Policy Committee has directed that Parliamentary Procedures be used for all meetings of the CAC's. The Policy Committee has directed that simple majority of members present shall rule. Only duly appointed members may vote. Proxies are allowable for informational purposes, but proxies cannot vote.
5. Members are appointed by and serve at the pleasure of the Policy Committee. Replacements must be approved by that body. CAC's may recommend replacements for Policy Committee consideration.

6. The Chairman of each CAC will serve as a voting member of the Technical Committee. In addition, the Policy Committee has strongly encouraged the Chairmen to attend Policy Committee meetings.
7. The Policy Committee has directed that all documents or resolutions developed by the Policy, Technical, or CAC members or their staffs be distributed to all Policy, Technical and CAC members, respectively, preferably a week in advance of proposed action in order that members may have adequate time for review and comment, unless the document or resolution is developed at the meeting. Proposed agenda items should be forwarded to the Project Coordinator.
8. The Policy Committee has directed that no member of the Policy Committee, Technical Committee, or CAC's may serve as a Principle Investigator on any proposal. If an investigator from a Policy, Technical, or CAC's members institution, agency, or company submits a proposal, that Committee member shall not formally comment, endorse, or vote on that proposal.
9. The Policy Committee has determined that a goal of the Albemarle-Pamlico Estuarine Project will be to maintain open communication channels with the press. The official contact person for all Albemarle-Pamlico Estuarine Project press questions shall be the Project Coordinator. The CAC's may make press releases as they deem appropriate following formal committee action.
10. The Policy Committee has directed that no travel expenses will be paid for any Policy, Technical, or CAC members with the following exceptions:
 - A. Out-of-State (North Carolina) travel for project-related meetings upon approval of the Policy Committee Co-Chairmen.
 - B. Travel expenses for invited experts who are neither Federal employees nor North Carolina residents.
 - C. Travel expenses for "special" needs upon recommendation by the Program Coordinator with approval by the Policy Committee Co-Chairmen.



(VICI VILLI 6:30 P.M.) (JES 141 - (DINNER) College)

Albemarle CAC

meeting June 9, 1987

	<u>name</u>	<u>affiliation</u>
✓	J.A. WRIGHT	CAC
✓	J.H. Stotts	Murfreesboro
✓	Bill Polard	GATES, CO.
✓	MIKE CORCORAN (F.C)	NC WILDLIFE FED
✓	A.B. Whitley III	Bail Care Service
✓	TENNY PRATT	BRITIE CO.
✓	GERALD PERRY	DARE COUNTY
✓	Dirk Frankenberg	UNC - Chapel Hill
✓	Alfred M. Hancock	Chowan County
✓	James Barber	Elizabeth City
✓	James Blarney	Cleypa Program for Chesapeake Bay
✓	Norm Flowers	Albemarle Commission
✓	DON BRYAN	TOWN OF NAGS HEAD
✓	Carolyn Hen	Henrico
✓	Wm. R. McGeorge	Back Bay Restoration Foundation
✓	W. C. Wittington	Perquimans County Commissioner
✓	MIKE OLSAN	ELM/MSC
✓	Earl Rountree	Gates Co
✓	Lloyd Ballance	Town of Kill Devil Hills - CROE
✓	John W. Stallings	Windsor, T.C.
✓	Barker Chesson (V.C.)	Elizabeth City, NC
✓	Quentin Bell	Manteo
✓	Marcia Stotts	Thief River
✓	Cliff Capehart	Chowan County
✓	TOM ELLIS	NC Department of Agriculture

ALBEMARLE-PAMLICO ESTUARINE STUDY

CITIZENS' ADVISORY COMMITTEES

ALBEMARLE
JUNE 9, 1987
(Tuesday)
New County Courthouse
Edenton, NC

PAMLICO
JUNE 8, 1987
(Monday)
Civic Center
Washington, NC

6 P. M. - 9 P. M.

A G E N D A

Moderator: Dr. Mike Orbach
East Carolina University
NC Marine Science Council

Welcome	Dr. Mike Orbach
The Albemarle-Pamlico Estuarine Study (APES)	Dr. Doug Rader Project Director
Charge to the Citizens' Advisory Committees	Mr. Ted Bisterfeld US Environmental Protection Agency
Organizational and Procedural Matters	Doug Rader
Public Involvement in the National Estuary Program	Ms. Fran Flanigan Chesapeake Bay Citizens' Program
Available Public Involvement Strategies	Dr. Dirk Frankenberg University of North Carolina; Policy Committee, APES; Joint Peer Review Committee, APES
Future Activities	Doug Rader